

**MONTMORENCY COUNTY COMMISSION ON AGING**  
**MINUTES OF May 15, 2014**

**PRESENT:** Carol Athan, Vice-Chairperson; Bert LaFleche, County Commissioner; Corky Proulx, Treasurer; Theron Williams, Trustee; Betty Clark, Trustee

**ABSENT:** William Houston, Judith Roth

**GUESTS:** Anna Rogers, Executive Director; Kelly Robinette, NEMCSA

- I. **Call to Order:** The meeting was called to order at 9:00 a.m. by Vice Chairperson Carol Athan at the Montmorency County Commission on Aging office.
- II. **Roll Call:** Betty Clark, Corky Proulx, Theron Williams and Carol Athan. Quorum established.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by Theron Williams.
- IV. **Mission Statement:** The MCCOA Mission Statement was read by Carol Athan.
- V. **Agenda:** Motion by Corky Proulx to approve the agenda as presented, **second by** Betty Clark. **Motion passed, 4-0.**

Bert LaFleche joined the meeting at 9:05 a.m.

- VI. **Secretary's Report:** Motion by Corky Proulx to accept the regular minutes of 03/20/14; **second by** Theron Williams. **Motion passed, 5-0.** Motion by Betty Clark to accept the special minutes of 04/16/14, **second by** Corky Proulx. **Motion passed, 5-0.**
- VIII. **Correspondence:** All correspondence was placed within the agenda.
- IX. **NEMCSA Representative:** Kelly Robinette was present and discussed the trainings and classes coming up. They are working on the nutrition assessments.
- X. **Public Comment:** None.
- XI. **Financial Reports:**
  - A. **Bank Balances & Accounts Payable:** Accounts payables were presented for 03/25 to 05/12/14 in the amount of \$30,778.54. **Motion by** Bert LaFleche to approve financial report, updated bank balance information and approve Accounts Payable in the amount of \$30,778.54; **second by** Theron Williams. **Roll Call Vote:** Betty Clark-yes, Corky Proulx-yes, Theron Williams-yes, Bert LaFleche-yes, Carol Athan-yes. **Motion passed 5-0.**

B. Payroll, Mileage & Liability Report: Reviewed by Anna Rogers and the board.

XII. **New Business:**

A. Employment Changes:

1. New Hire:

- a. Joy Vaden, In-Home Provider: Hired on 03/31/14, resigned on 05/02/14.
- b. Sally King, In-Home Provider: Hired on 05/05/14 per wage schedule.
- c. Chelsea King, HDM Driver: Hired 05/08/14 per wage schedule.
- d. Dorothy Normile, Volunteer.

**Motion by Theron Williams to accept the employment actions as presented, second by Bert LaFleche. Motion passed 5-0.**

B. Senior of the Month: Eva Sortman from Lewiston was selected for the senior of the month for June.

C. Statement of Grant Award: The Statement of Grant Award, 2014-6 was presented. **Motion by Bert LaFleche to authorize Anna Rogers to sign the Statement of Grant Award, 2014-6, second by Betty Clark. Roll Call Vote:** Betty Clark-yes, Corky Proulx-yes, Theron Williams-yes, Bert LaFleche-yes, Carol Athan-yes. **Motion passed 5-0.**

XIII. **Committee and Staff Reports:**

A. Food Service, Client Intake and Financial Reports: All reports were reviewed with the Board.

B. Senior Center Reports:

1. Hillman Senior Center: Theron Williams reported the Euchre tournament earned \$1083.00 at the center on May 26<sup>th</sup>. Issue of soup and salad bar and attendees making multiple trips and not paying was discussed. Theron will discuss with the center representatives and will address with the individuals to try to resolve the issue.
2. Lewiston Senior Center: Carol Athan reported the Lions Home Tour, MCCOA picnic on July 19 from 2-6 p.m. She has arranged for ten picnic tables from the park with transport and the Twin Lakes Property Owners Beach Party will be held on the same day starting at 4 p.m. She is working with that group to promote the picnic. Center is seeking lawn care maintenance, a new fence is being installed and they will be addressing the ant problem. Presentation made by Wellspring Lutheran Homes, formerly AuSable Valley.
3. Atlanta Senior Center: Corky Proulx reported that the dinners at the center are good and would like to try new things to invite new people to attend. A rummage and bake sale is planned for Memorial Day Weekend.

C. Executive Director Reports:

1. Annual Nutrition Assessment: Anna Rogers has filed the documentation and is awaiting the results.

2. Public Risk Insurance: Anna Rogers is waiting for a response from Lappan Agency to verify that the invoice from HCC Public Claims Service for \$2500.00 in deductible expenses pertaining to the Carroll vs MCCOA lawsuit is correct.
  3. Elk Festival, 09/26-28/14: The board is in agreement not to participate in the booth at the Elk Festival this year.
  4. 2015 NEMCSA Annual RFP: Anna Rogers is working on this. There may be a special meeting called for the board's approval because of the due date of June 3<sup>rd</sup>.
  5. Michigan's Northeast Connections: This website is sponsored by NEMCOG. Anna has registered MCCOA and this will provide advertising free of charge via this site.
  6. July 19<sup>th</sup> Community Picnic: We will be looking at reducing expenses this year and will try to recruit volunteers and staff for the event. This year we will serve picnic type foods that will reduce the overhead expenses. Ticket prices will be \$6.00 per person and \$4.00 for children 12 and under.
  7. Community Needs Assessment: The survey will be in the Tribune on June 3 with a requested return date of June 19. It will be asking what are the most critical needs for the seniors in our area and to gather information on how to build the program and promote the upcoming millage.
  8. Senior Project Fresh Coupons: Coupons are now available for distribution. Anna Rogers will be going to each center to promote and sign up the seniors. Coupons will purchase \$20 worth of produce.
  9. PATH Class: The chronic pain class began May 13 with no one in attendance. This class has been moved back two weeks and we will continue to advertise and promote to encourage attendance.
  10. Diabetic PATH: Staff will begin training for the program and will classes will begin on July 21.
  11. MCCOA Flyer: Are in the process of printing with delivery to every household in Montmorency County scheduled for early July. The purpose of the flyer is to provide information on the August 5 MCCOA millage renewal.
- D. NEMCSA Report: Carol Athan reported that statistics show there are 14,000 baby boomers per day turning 65. Governor Snyder is making an address in June on seniors needs and the suggested 2015 budget will benefit Veterans, middle income and seniors.
- E. Thunder Bay Eagles: A resolution of appreciation was presented for consideration for the Atlanta Thunder Bay Eagles for the Meals on Wheels benefit they hosted on May 10. The \$2600.00 that was raised will serve approximately 650 meals. **Motion by** Corky Proulx to adopt the resolution for the Atlanta Thunder Bay Eagles, **second by** Betty Clark. **Roll Call Vote**: Betty Clark-yes, Corky Proulx-yes, Theron Williams-yes, Bert LaFleche-yes, Carol Athan-yes. **Motion passed 5-0.**

- F. Millage/Public Relations, Finance, Personnel Comm., 04/10/14: Anna Rogers reported that all assigned tasks have been completed with the exception of endorsement letters. William Houston requested Anna to draft a resolution of support for the millage renewal campaign from the three centers and Montmorency County Board of Commissioners.

**XIV. Old Business:**

- A. Computer Updates, Office & Head Cooks: Anna Rogers discussed the Windows XP computer updates needed. Hillman and Atlanta have approved the purchase of a new public computer and printer and funds are available. Approval will be needed to purchase three office computers and one head cook computer, with an approximate cost of \$1000. Carol Athan will request support from the Lewiston Center for an updated computer at that location. **Motion by** Corky Proulx to purchase the three office computers and one head cook computer at a cost of \$1000, **second by** Betty Clark. **Roll Call Vote:** Betty Clark-yes, Corky Proulx-yes, Theron Williams-yes, Bert LaFleche-yes, Carol Athan-yes. **Motion passed 5-0.**

- XV. **Adjournment: Motion by** Bert LaFleche to adjourn the meeting at 11:00 a.m., **second by** Corky Proulx. **Motion passed 5-0.**

Minutes transcribed by,

Karen Balcom  
Acting Recording Secretary